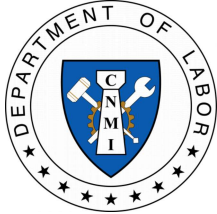


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26-04-07371564222 | ACCOUNTANT

[U&A, LLC](#) · [Full-time](#) · \$17.91 / hour · 1d ago



Auto Generated UID (For Official Use Only): 26-04-07371564222

Work Days Per Week: Monday, Tuesday, Wednesday, Thursday, Friday

Work Hours Per Week: 40

Estimated Work Hours Per Day: 8

Hourly Work Schedule Per Day:

Monday to Friday 8:00AM - 5:00PM

Are Hours Per Day Flexible?: Yes, hours are flexible.

Payment Frequency: Bi-Weekly

Estimated Annual Salary (If value is 0, employer did not provide): 0

Opening Date of Announcement: 04/08/2026

Closing Date of Announcement: 04/29/2026

Anticipated Start Date of Employment: 10/01/2026

Anticipated Closing Date of Employment: 09/30/2029

Number of Job Openings: 1

Job Location: Saipan

Job Location Address: Room 206 MAC Bldg Chalan Kiya

FLSA Covered?: Yes

DOD or VEVRAA Related?: No

Overtime Available?: Yes, overtime rate calculated at 1.5x per hour

Payroll Deductions: State Income Tax, Social Security (FICA), Medicare Tax

Job Qualification Requirements:

24 months accounting related experience required. Must have bachelor's degree Major in Accounting or its foreign equivalency is required. Technology skills in using accounting systems and software. Using mathematics and analyzation in solving problems. Preferable with knowledge of CNMI and US Taxes and US Generally Accepted Accounting Principle.

Additional Job Information: Benefits, Required Tools, Supplies, etc.:

Tools will be provided by employer at no cost to the employee.

Payroll Deductions: Payroll related taxes as required by law.

How to Apply: Submit a professional resume to:

U&A, LLC (URBANO & ASSOCIATES, LLC)

Email: admin@uallc.biz

Office Address: Suite 206, MAC Building Chalan Kiya Saipan

Commonwealth of the Northern Marianas Islands

Mailing Address: P.O. Box 506693, Saipan MP 96950

Contact us: (670) 287-0657

Job Description:

Analyze financial information and prepare financial reports to determine or maintain record of assets, liabilities, profit and loss, tax liability, or other financial activities. Compute, classify, and record numerical data to keep financial records complete. Perform many combination of routine calculating, posting, and verifying duties to obtain financial data for use in maintaining accounting records. Prepare and process payroll information. Prepare CNMI individual & corporate income tax, Federal individual & corporate income tax return and various U.S. states individual & corporate return. Complete and submit tax forms and returns, and other government documents. Prepare trial balances of books.